

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON MONDAY
FEBRUARY 23, 2015 AT 9:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 9:00 a.m., on Monday, February 23, 2015 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, Luther Jackson, Daniel Polites, Charles Lee, Richard Effinger, and James Nations. Commissioner Thomas Dinges was absent.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, Interim County Administrator; Dan Maher, Administrative Advisor; Tim Cantwell, MidAmerica St. Louis Airport Director; Fred Boch, County Board Member; James Brede, Director of Buildings; Attorney Bernard Ysursa; and Vickie Boydt, Secretary.

Minutes of the January 15, 2015 Regular Monthly Meeting and Annual Meeting were reviewed. Commissioner Polites moved that the Regular Monthly Meeting and Annual Meeting Minutes, dated January 15, 2015 be approved as provided. Second by Commissioner Lee and carried.

Commissioner Polites reviewed the Regular Expense Claims Report, dated February 27, 2015 and moved to approve payment of bills. Second by Commissioner Nations. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges: : Absent
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated February 27, 2015 and moved to approve payment of bills. Second by Commissioner Nations. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges: : Absent
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for February 2015, and asked that it be placed on file, stating that the 2015 Budget is in line with the projected percentage of 16.7% expenditures.

Commissioner Polites reviewed the Trial Balance Report for January 2015, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Under For Your Information, Director of Buildings, James Brede, explained that, on February 10, 2015, Advanced Elevator, the company that services the elevators for the Public Building Commission, informed him that the elevator pump for the freight elevator at the St.

Clair County Jail Kitchen is failing. Director Brede explained that, with Chairman Sauget out-of-town and in light of the emergency, he contacted Commissioner Nations, as Vice-Chairman of the Public Building Commission, to obtain permission to proceed with ordering a pump. Director Brede stated that Commissioner Nations responded via e-mail and granted permission to proceed with ordering the pump. Commissioner Nations moved to ratify the action at a cost not-to-exceed \$27,188.00. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges:	: Absent
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 1 NAYS: None	

Motion carried.

Under Operations, Director Brede presented a request for contract approval for the Detention Center Generator to Calhoun Construction, who came in with the low bid of \$87,612.00. BRiC Engineering reviewed the proposal and felt confident that Calhoun could complete the job. Commissioner Nations inquired if Calhoun was the sole bidder. Director Brede informed that there were four bidders, with the next lowest bid at \$101,000.00. In response, Commissioner Nations confirmed with Director Brede that Calhoun was the lowest responsible bidder, to which Director Brede responded in the affirmative. Commissioner Nations moved approval to award Calhoun Construction the contract for the Juvenile Detention Center Generator Replacement at a cost of \$87,612.00. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye

Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges: : Absent
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

Director Brede presented the IMPACT Strategies Addendum No. 14 for the Contract for St. Clair County Jail Renovations, which is an Addendum to the Master Standard Form Agreement between the Public Building Commission and IMPACT Strategies. Commissioner Nations requested clarification as to what the Addendum covers. Director Brede indicated that it is for the Jail Lobby/Investigations Renovation. Commissioner Nations moved approval of an award to IMPACT Strategies in Amendment to the Master Standard Form Agreement to do necessary renovations to the St. Clair County Jail in an amount not-to-exceed \$405,450.00. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations : Aye
Commissioner Jackson : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges: : Absent
Commissioner Sauget : Aye
AYES: 6 ABSENT: 1 NAYS: None

Motion carried.

Chairman Sauget asked Attorney Ysursa if it was necessary to discuss the performance award for Tim Cantwell, MidAmerica St. Louis Airport Director, in Executive Session. Attorney Ysursa stated that the Commission has the option to do so, but it is not required. Chairman Sauget asked the Commission if anyone has any questions or discussion. The remaining Commissioners indicated that they did not have any questions. Commissioner Effinger moved to approve the Performance Award for the year 2014 to Director Tim Cantwell

in the amount of \$16,559.00. Second by Commissioner Nations. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges:	:	Absent
Commissioner Sauget	:	Aye
AYES: 6	ABSENT: 1	NAYS: None

Motion carried.

For Airport Operations Business, Tim Cantwell, MidAmerica St. Louis Airport Director, provided numerous updates. In regard to the Allegiant flights, Director Cantwell explained that the Orlando route will not go in hiatus in August because of the maturing of the route; while a hiatus for the St. Petersburg route remains to be decided. Director Cantwell updated the Commission on the business side of the Ningbo warehouse as well as the warehouse building itself. Director Cantwell explained that Ningbo changed their chiller plans and will rebuild the 30,000 square foot chiller, to be completed by June, with Ningbo to be capable of hosting operations in June for the cargo side. Director Cantwell stated that, in regard to the passenger side, there are obstacles to the perception of going to Illinois as compared to St. Louis.

Director Cantwell requested Executive Session for purposes of Real Estate. Commissioner Polites moved to enter into Executive Session for purposes of Real Estate. Second by Commissioner Effinger and carried.

The Doors closed at 9:15 a.m.

The Regular Meeting reconvened at 9:39 a.m.

The following Commissioners answered present in Open Session: Richard Sauget, James Nations, Luther Jackson, Charles Lee, Dan Polites, and Richard Effinger. Commissioner Thomas Dinges was absent.

Also present for the Open Session were the following: Debra Moore, Interim County Administrator; Dan Maher, Administrative Advisor; Tim Cantwell, MidAmerica St. Louis Airport Director; Fred Boch, County Board Member; Attorney Bernard Ysursa; and Vickie Boydte, Secretary.

There being no further business to come before the Public Building Commission, Commissioner Lee moved for adjournment. Second by Commissioner Jackson and carried.

Meeting adjourned at 10:40 a.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN